

Learning Ally Audiobook Manager User Guide

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Introduction

Welcome to the Learning Ally Audiobook Manager User Guide. This User Guide is designed to help you through your experience in downloading and syncing a Learning Ally book.

What is Learning Ally Audiobook Manager?

The Learning Ally Audiobook Manager is a program you run on your computer to download and sync your Learning Ally books to any Learning Ally authorized player, whether software or hardware.

System requirements

- Windows XP, Vista, Windows 7
- Internet Explorer 7 or higher
- Firefox 3 or higher

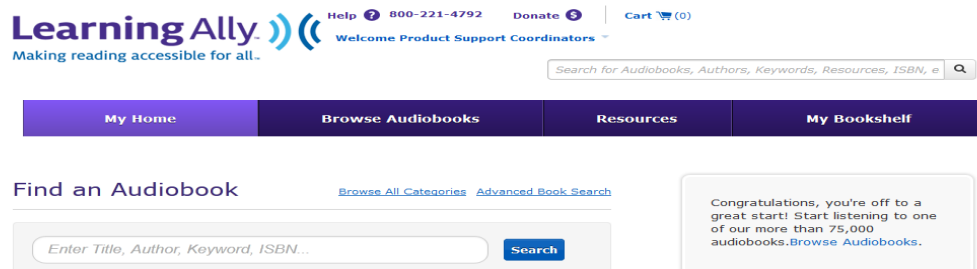
Searching and ordering books

Learning Ally has an extensive searchable book catalog. You can search by:

- Title
- Author
- ISBN number
- Subject/Keyword

Step 1: Search for books:

1. **Log in to your Learning Ally online account.**
2. Go to **Browse Audiobooks**, or enter information in one of the two search boxes on the Home page.
3. Search for your book by title, author, ISBN number or Subject/Keyword (for a more detailed search, click "**Advanced Book Search**" on the Home Page).



Step 2: Order books:

Once you have located your book in the book catalog:

1. Click "**Add to Bookshelf**" and your selected title will be added to your Bookshelf.

Use **Filter Audiobooks** to narrow your results.

Filter Audiobooks

Clear All

[▶ Subject](#)

[▶ Grade Level](#)

[▶ Copyright Year](#)

[▶ Book Class](#)

My Home

Browse Audiobooks

Resources

My Bookshelf

Audiobooks (56487)


ws (293)

p (30)

sources (135)

Audiobook Results for "fundamentals of organic chemistry" (56487)

Sort By Best Match Per Page 10 Prev 1 2 3 4 Next



Organic Chemistry

by T. W. Graham Solomons; Craig B. Fryhle

10TH ED

Copyright Year: 2011

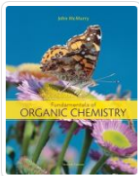
Class: Copyright

ISBN-13: 9780470401415

ISBN-10: 0470401419

Add to Bookshelf

What's an Audio Format



Fundamentals of Organic Chemistry

by John E. McMurry

7TH ED

Copyright Year: 2011

Class: Copyright

ISBN-13: 9781439049716

ISBN-10: 1439049718

Add to Bookshelf

What's an Audio Format

2. Once you have added the books to your Bookshelf, you will need to download and sync your books to your software or device.

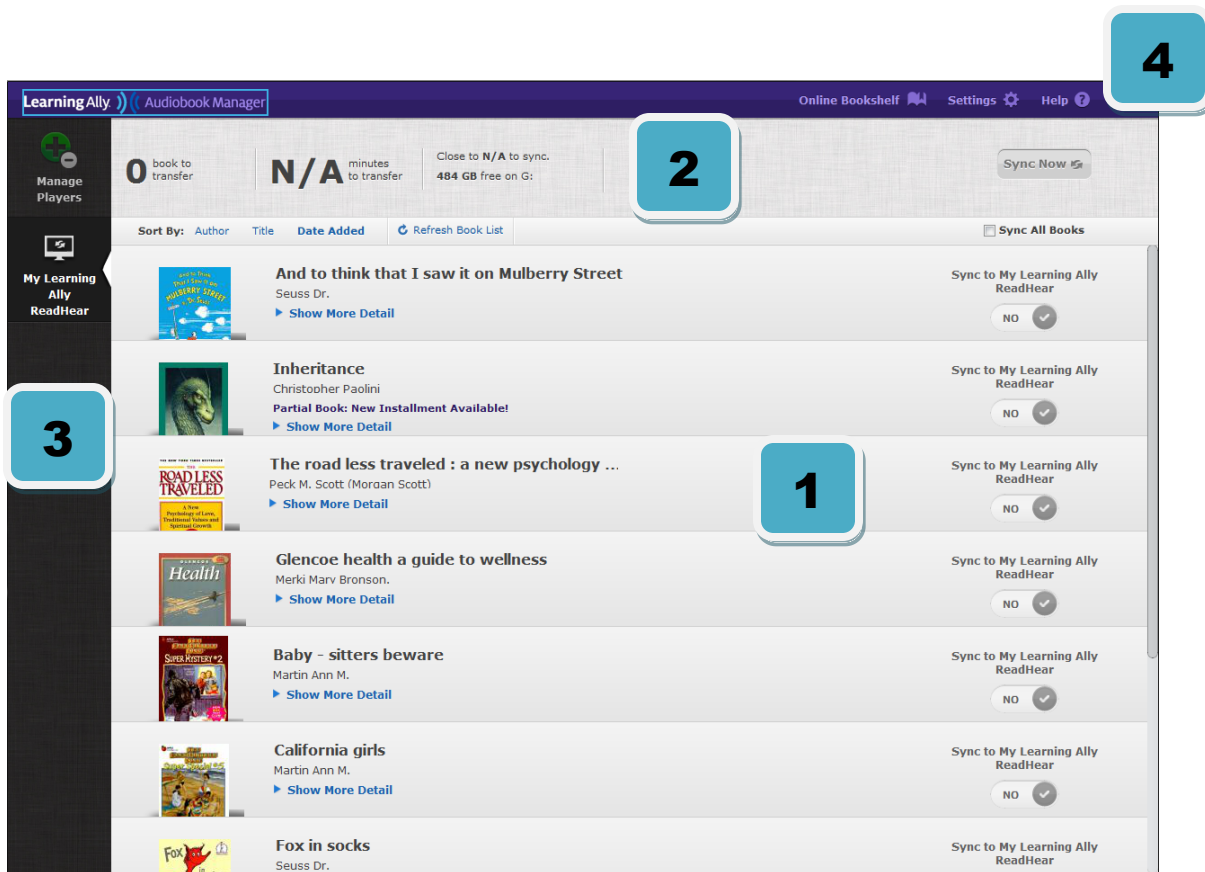
Learning Ally Audiobook Manager

Learning Ally Audiobook Manager Interface

Let's take a moment to get familiar with the interface:

Learning Ally Audiobook Manager User Guide, Feb 2013

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1. **My Bookshelf:**

Displays the books that have been added to your online Bookshelf. Using the buttons on the right side of the screen, you can select titles to sync to your devices.

You can sort your list of books by Author, Title, and Date Added.

When you add new books to your online Bookshelf, click on the Refresh Book List button to update your book listings. Please note that you cannot delete books from this program, but you can delete books from your account on your online Bookshelf.

2. **Summary bar:**

Displays the number of books selected to download, total number of minutes it will take to transfer, and file sizes.

3. **Manage Players bar:**

Displays your added devices. If you have multiple devices added, you can toggle between them to sync books to each individual device in your collection.

4. **Menu bar:**

Displays links to the Online Bookshelf (your Learning Ally account), Settings and Help. In your Settings, you can modify the parameters you set during installation, organize your players; change your default player, and more. The Help button will launch the Learning Ally Training & Support page.

Install the Learning Ally Audiobook Manager

1. Login to your online account and go to "My Bookshelf".

Find an Audiobook


[Browse All Categories](#) [Advanced Book Search](#)

Enter Title, Author, Keyword, ISBN...

[Search](#)

Congratulations, you're off to a great start! Start listening to one of our more than 75,000 audiobooks. [Browse Audiobooks.](#)



2. Click “Continue” under “I’m ready to listen to my audiobooks”




I'm ready to listen to my audiobooks!

[Continue](#)


My Books (4)

Sort By [Date Added](#)  Per Page [10](#)  Prev [1](#) Next


☐ Select All Audiobooks [Bulk Actions](#)



The Cat In The Hat
I Can Read It All By Myself Series Beginner Books
by Dr. Seuss (Author/illustrator)
— Added August 27, 2012
[Remove From Bookshelf](#)



Fundamentals Of Organic Chemistry
by John E. McMurry
— Added June 03, 2012
[Remove From Bookshelf](#)



Biochemistry
by Berg Jeremy Mark,
— Added June 03, 2012
[Remove From Bookshelf](#)

3. Click “Choose a Device” under “How to listen”

My Home
Browse Audiobooks
Resources
My Bookshelf

How to listen

To listen to the audiobooks saved in your bookshelf...

You need to install the right software or app...

[Choose a Device](#)

My Books (4)

Sort By: Date Added Per Page: 10 Prev 1 Next

☐ Select All Audiobooks [Bulk Actions](#)

☐ **The Cat In The Hat**
I Can Read It All By Myself Series Beginner Books
 by Dr. Seuss (Author Illustrator)
 — Added August 27, 2012
[Remove From Bookshelf](#)

☐ **Fundamentals Of Organic Chemistry**
 by John E. McMurry
 — Added June 03, 2012
[Remove From Bookshelf](#)

☐ **Biochemistry**
 by Berg Jeremy Mark.
 — Added June 03, 2012
[Remove From Bookshelf](#)

☐ **Principles Of Modern Chemistry**
Saunders Golden Sunburst Series
 by Oxtoby David W.

4. Choose which device you would like to use and click **“Continue”***

Choose a Device

You can setup several devices by repeating this process.

I will listen to my audiobooks on a...

☐ iPhone, iPod Touch or iPad
 ☐ PC or Mac
 ☐ DAISY-Compatible Player
 ☐ None of these devices

[Continue](#)

The only options that will guide you to install the Learning Ally Audiobook Manager are PC or Mac and DAISY-Compatible Player.

5. Dependent upon which option you choose, you will either be prompted to Install Readhear software or choose which type of DAISY Player you have. After following those steps, click **“Continue”**

Setting Up Your PC or Mac

Installing the software

Install ReadHear Software by gh
 This software will read your audiobooks to you. It is free the first time you install it and should be installed on the computer that you will be using to listen to your audiobooks.

This installation should only take a few minutes. Once complete, please return to this page and continue to the next step.

[Install ReadHear Software](#)

[Go back and choose a different device](#) [Continue](#)

or

Setting Up Your DAISY-Compatible Device

Tell us more about your device

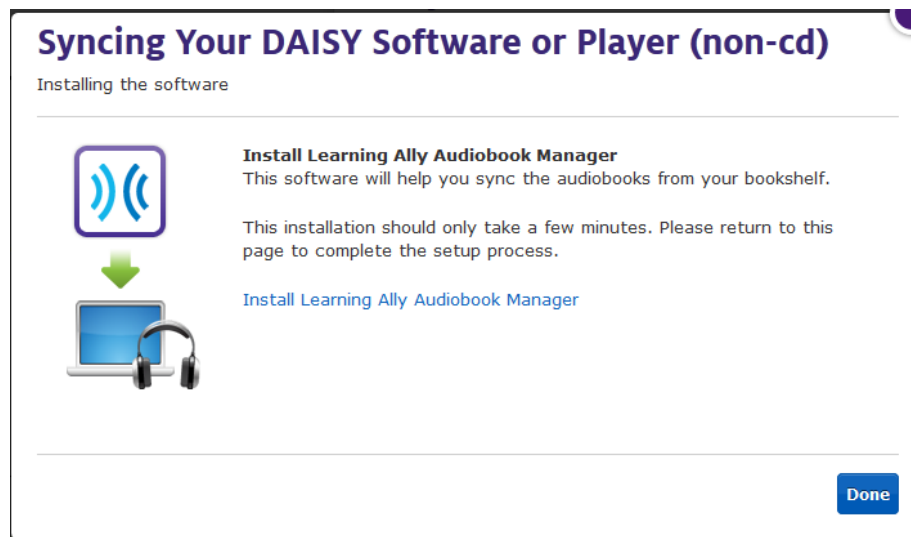
Which best describes your DAISY player?

Select Your Model

[Authorize a Daisy Device](#)

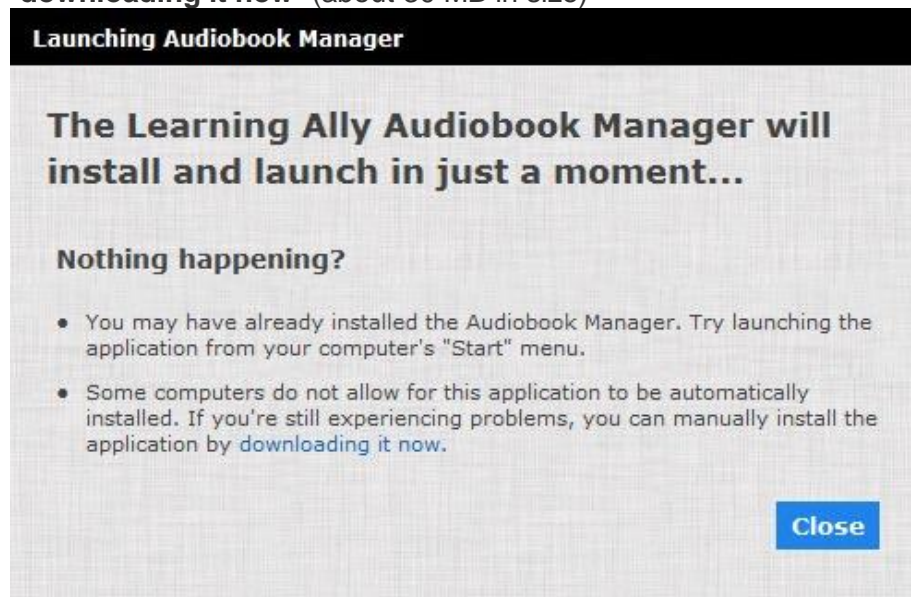
[Go back and choose a different device](#) [Continue](#)

6. Click “Install Learning Ally Audiobook Manager”



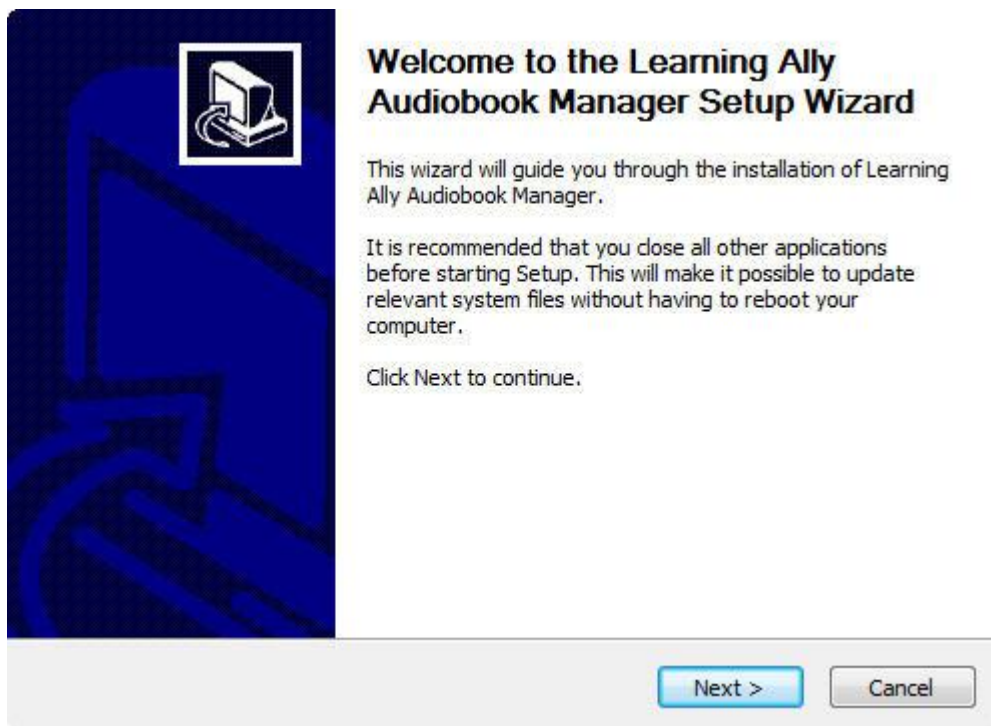
7. The installation should automatically begin.

In the event that the automatic installer doesn't begin; you will see a new window with a manual installation link. Download the installation file by clicking “**downloading it now**” (about 30 MB in size)

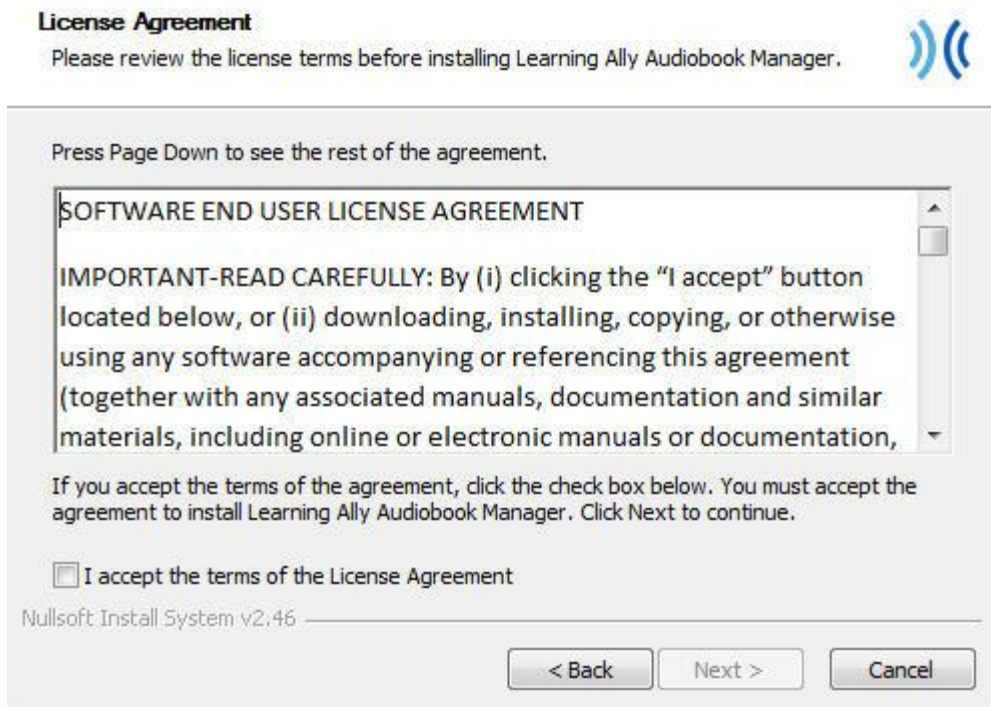


4. Once the installation file has finished download, click "Run"

5. The Installation Wizard will open. Click “Next”



6. Agree to the terms of the license agreement. Check **“I accept the terms of the License Agreement”** and click **“Next”**



7. **Keep the default location for installation of the program** or select your own location. Click **“Next”**

Choose Install Location

Choose folder to install Learning Ally Audiobook Manager



Setup will install Learning Ally Audiobook Manager in the following folder. To install in a different folder, click Browse and select another folder. Click Next to continue.

Destination Folder

C:\AppData\Local\LearningAllyAudiobookManager\

Browse...

Space required: 32.3MB

Space available: 217.5GB

Nullsoft Install System v2.46

< Back

Next >

Cancel

8. **Keep the default Start Menu folder** or choose a Start Menu folder where you'd like to create the program's shortcut. Click "**Next**"

Choose Start Menu Folder

Choose a Start Menu folder for the Learning Ally shortcuts.



Select the Start Menu folder in which you would like to create the program's shortcuts. You can also enter a name to create a new folder.

Learning Ally

7-Zip
Accessories
Administrative Tools
Adobe
Adobe Master Collection CS4
AMVapp
AviSynth 2.5
Axure
Broadcom
Camtasia Studio 7
Catalyst Control Center

☐ Do not create shortcuts

Nullsoft Install System v2.46

< Back

Next >

Cancel

9. Enter your proxy setting type. **For typical users**, we recommend leaving this at "No Proxy." **Advanced users** may want to select the Auto-Detect option or manually enter in proxy settings. **If you're using the program in a school**

setting, you may need to manually enter your proxy server settings.

Proxy Setting Type

No Proxy or Manual Proxy Settings



☒ No proxy
☐ Manually enter the proxy server settings

Proxy Server("server:port")

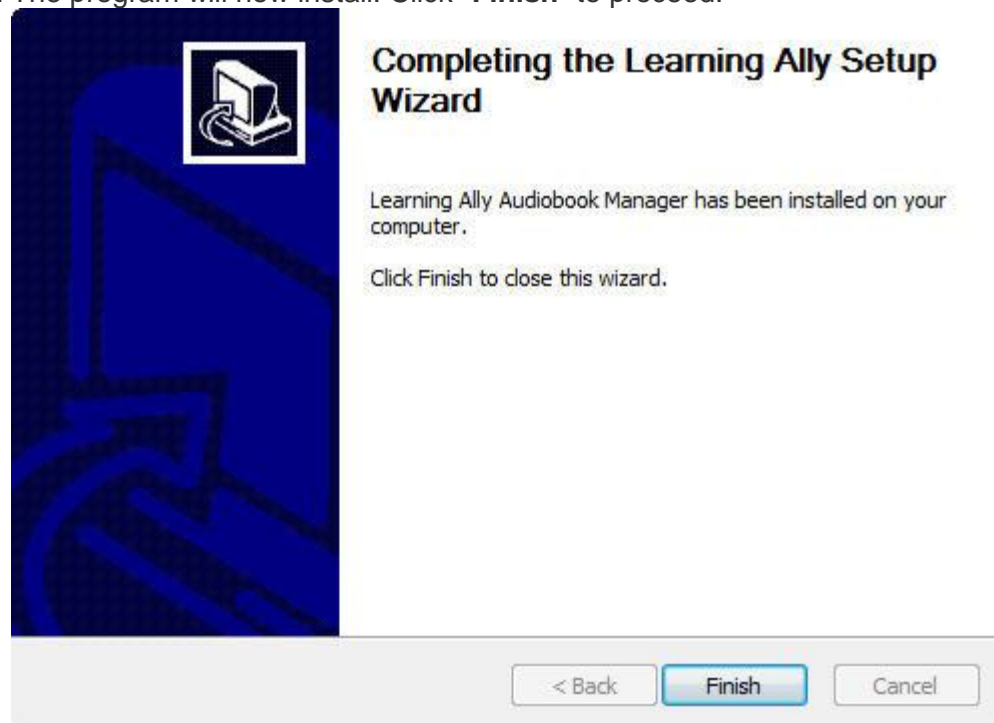
User Name(optional)

Password(optional)

Nullsoft Install System v2.46

< Back Install Cancel

10. The program will now install. Click "**Finish**" to proceed.



11. In the **Setup Learning Ally Audiobook Manager** window, keep the default download path or you can choose your own path. Click **“Next Step”**.

Setup Learning Ally Audiobook Manager on Your Computer

1. Register or Sign-in 2. Setup Account 3. Select Players

Next choose where you would like your audiobook files to be stored.

Learning Ally Audiobook Manager's Download Path

☒ Use Learning Ally Audiobook Manager's Default Path
G:\My Documents\Learning Ally

☐ Choose Your Own Path

G:\My Documents\Learning Ally

? Learning Ally Audiobook Manager will place the audiobooks selected at LearningAlly.org into this directory for your access.

Next Step

12. In the **Setup your Audio Player** window, you will have to add a default device to the Learning Ally Audiobook Manager. You can choose to add additional playback devices after the Learning Ally Audiobook Manager is completely installed.

There are four basic types of playback options available:

- Learning Ally ReadHear **(Must be installed on your computer)**
- iOS Devices (iPhone, iPad, iPod touch) **(Must have iTunes installed on your computer)**

With a Wi-Fi connection, iOS users are encouraged to download directly from their devices within the Learning Ally Audio app

- DAISY playback options
- Manually Manage Your Files

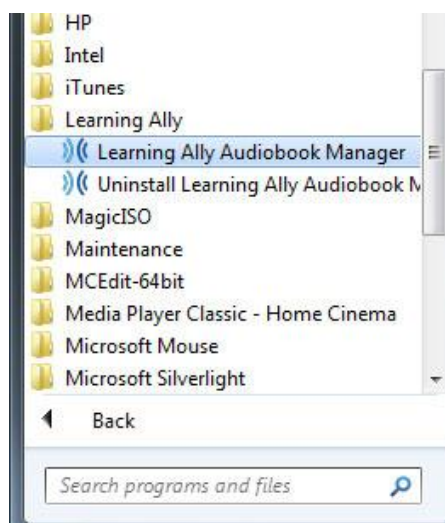
13. Click on your playback option and click **“Add this Player”**



Using the Learning Ally Audiobook Manager

Returning Users

If you have previously downloaded and installed the Learning Ally Audiobook Manager, you can launch the application from your desktop shortcut or list of Program Files on your computer.



Help

When you launch the Learning Ally Audiobook Manager a **Help** dialog box will open. You have the option to visit our online help center or listen to an audio tutorial on the Audiobook Manager. To close the **Help** dialog box, click "Close Now". If you do want this


dialog box to open again, please click “Do not show this dialog again” and click “Close Now”.

Help with Getting Started

Welcome to the Learning Ally Audiobook Manager


Online Help

Visit our [online help center](#) for detailed instruction manuals, user guides, and a video on the Audiobook Manager.



Help with screen readers

Users with screen readers should access the audio tutorial below for helpful tips on how to get started.



☐ Do not show this dialog again Close Now

Select player

When you are ready to download and sync your book, simply select a player from the list on the left hand side of your Learning Ally Audiobook Manager.

Learning Ally Audiobook Manager

Online Bookshelf Settings Help

Manage Players

My Learning Ally ReadHear

0 book to transfer








N/A minutes to transfer

Close to N/A to sync. 484 GB free on G:

Sync Now

Sort By: Author Title Date Added Refresh Book List

☐ Sync All Books

	And to think that I saw it on Mulberry Street Seuss Dr. Show More Detail	Sync to My Learning Ally ReadHear <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	Inheritance Christopher Paolini Partial Book: New Installment Available! Show More Detail	Sync to My Learning Ally ReadHear <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	The road less traveled : a new psychology ... Peck M. Scott (Moroan Scott) Show More Detail	Sync to My Learning Ally ReadHear <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	Glencoe health a guide to wellness Merki Marv Bronson. Show More Detail	Sync to My Learning Ally ReadHear <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	Baby - sitters beware Martin Ann M. Show More Detail	Sync to My Learning Ally ReadHear <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	California girls Martin Ann M. Show More Detail	Sync to My Learning Ally ReadHear <input type="checkbox"/> NO <input checked="" type="checkbox"/>
	Fox in socks Seuss Dr.	Sync to My Learning Ally ReadHear <input type="checkbox"/> NO <input checked="" type="checkbox"/>

Select books

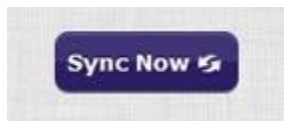
From your Bookshelf, you can select your desired book and sync it with your player by clicking the toggle switch next to the book from "No" to "Yes".

You can also choose to sync multiple books by clicking the toggle switch next to more than one book or choose to sync all books by checking the **"Sync All Books"** box at the top of the page.

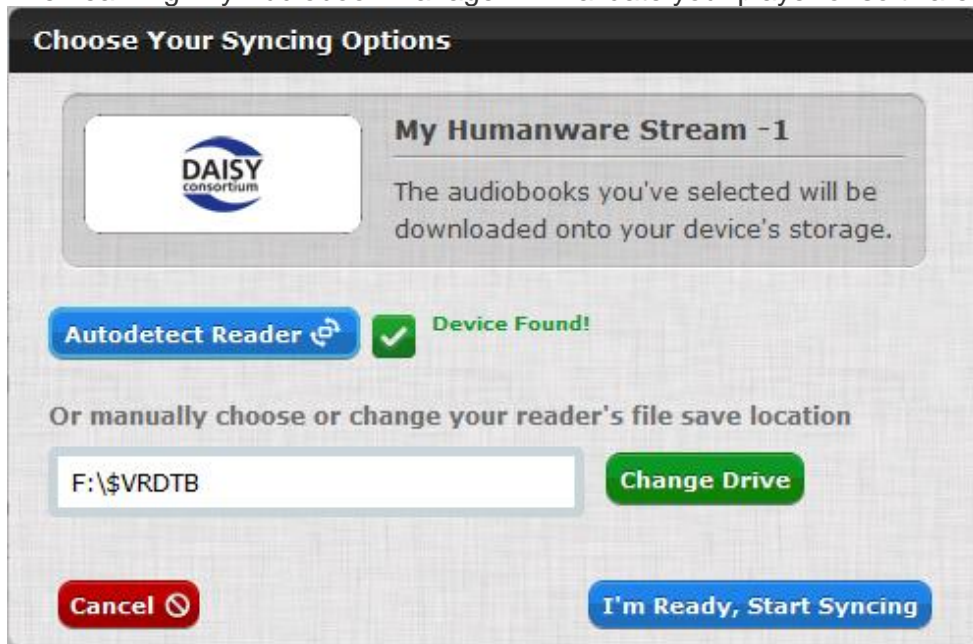
Sync books to player

Download a book and sync to player

1. Click **"Sync Now"** to begin download process.



2. The Learning Ally Audiobook Manager will validate your player or software.



3. The Learning Ally Audiobook Manager displays the progress of your download.



4. You will be prompted with further instructions depending on the type of player you are using.

Player-specific syncing instructions

DAISY Hardware Player

1. Connect your device.
2. Select your book.
3. Click "**Sync Now**"
4. Manually choose or change your reader's file save location using the "**Change Drive**" button. If you use the AutoDetect feature, make sure that the location is accurate before syncing to the device.
5. Click "**I'm ready, Start syncing**".

DAISY Software/Learning Ally ReadHear

1. Select your book
2. Click "**Sync Now**"
3. Files will be downloaded to the default location. If you are using Learning Ally ReadHear by gh for PC or Mac, the Learning Ally Audiobook Manager will sync the book to your software's library. Don't have ReadHear? You can download this software for free from your Learning Ally account.
4. After download, you can open your book using your software's "Open book" command.
5. If you don't know where the books downloaded, you can use the "Show book folder" command.

Learning Ally Audio App for iOS*

With a Wi-Fi connection, iOS users are encouraged to download directly from their devices within the Learning Ally Audio app

1. Select your book
2. Click "**Sync Now**"
3. Files will be downloaded to the default location.
4. After download, you will be prompted to launch iTunes. Click "**Launch iTunes**".
5. You will be prompted on how to manually transfer your book to your iPad, iPhone or iPod touch.

Syncing files directly to your computer

1. Select your book
2. Click "**Sync Now**"
3. Your files will be saved to the default location. If you want to change that location now, click "**Change Drive**".
4. Click "**I'm ready, Start syncing**".

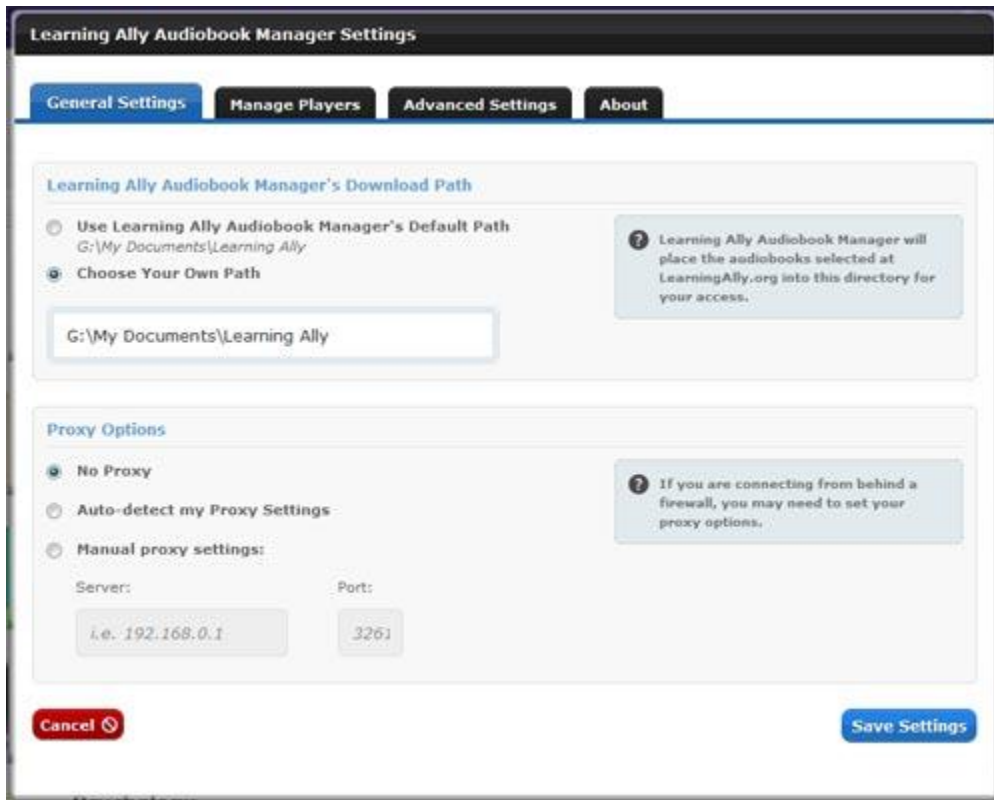
Configure Settings

Change the location of where downloads are stored

By default, the Learning Ally downloads are stored in the following locations:

- For Windows XP: *My Documents/Learning Ally*
- For Windows Vista and 7: *Documents/Learning Ally*

You can change the download location by selecting or creating a unique folder to store the downloads by clicking on the "**Settings**" button in the Learning Ally Audiobook Manager, and then clicking on the "**General Settings**" tab.

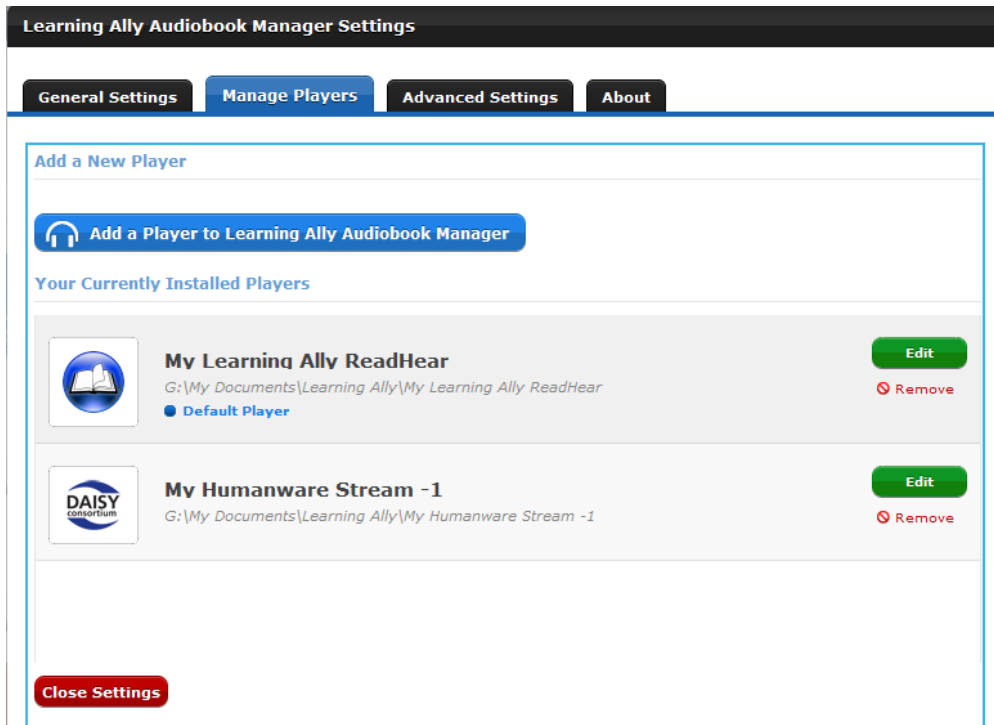


Customize my Internet Settings/Proxy Server

If you use a proxy to connect to the Internet, you can configure that under the "**General Settings**" tab. Try the "Auto-detect" option first. If this doesn't work, try entering your proxy manually.

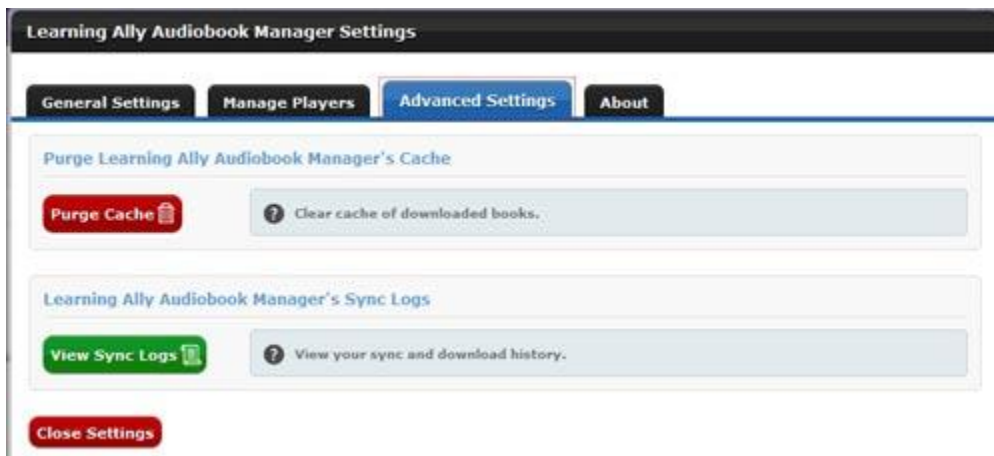
Manage Players

You can add or remove a player, edit a player's nickname or change a default player under "**Manage Players**".



Advanced Settings

The "**Advanced Settings**" tab gives you a few more options for managing your books. You can purge your cache of downloaded books, and view your syncing and downloading history.



Troubleshooting

Login

Q. I logged into the Learning Ally Audiobook Manager and I received the error message “The password supplied is not valid”

A. Please verify that you are typing in the correct password. Learning Ally passwords are case sensitive. If you need help recalling your password, please visit [Forgot password](#) or call 1-800-221-4792.

Bookshelf

Q. I added a book to My Bookshelf, but I do not see it listed on the bookshelf in my Learning Ally Audiobook Manager.

A. Please click “**Refresh Book List**” in the Learning Ally Audiobook Manager. You should now see your title on the bookshelf.

Adding a Player

Q. I’m trying to add Learning Ally ReadHear as my player. I click the “Install this player” link, and it brings me to a Help page.

A. Please follow the steps below:

1. Close the Audiobook Manager
2. Login to your Learning Ally online account
3. Go to your Bookshelf and start the path to install ReadHear by clicking on “Choose a Device” or “Switch to another Device”
4. Install ReadHear Software
5. Once the installation is complete, open the Audiobook Manager, and you will be able to successfully add ReadHear as your player.

Download

Q. I received the error “Failed Sync-Network Connection Error” when downloading my book.

A. Please check that you are properly connected to the internet and try the download again.

If you are a school downloading, please check that you have input your Proxy settings into the Learning Ally Audiobook Manager in Settings → General Settings.

In order to download our books, users will need to be able to download ZIP files from our content delivery network site:

<http://rfbd.vo.llnwd.net>

Be sure that your firewall and other internet security settings allow download from this site.

Q. I received the error “Failed Sync -File System Error: not enough privileges to write to the player (1131)” when downloading my book.

A. Please check the location that your download is going to and verify that you do have permission to download to that location. Also, check that you have enough free space to download to that location. If you are downloading to an SD card, please make sure that the card is not locked.

Questions? Contact Customer Service at 1-800-221-4792 or email at CustServ@learningally.org

